

## NSSRS Workday

Target Audience: Persons responsible for submitting student and staff data to NSSRS. The purpose of this NSSRS "work day" is to allow districts time to prepare, submit, and validate staff and student data. An emphasis will be placed on staff-related templates and submitting files to the Uniq-ID system (NDE Student IDs). NDE staff members will be available to answer questions and provide assistance throughout the day.

Districts are advised to go to the NSSRS web site to download the NSSRS Template Calendar for 2008-2009 (<http://www.nde.state.ne.us/nssrs/Calendar.htm>) and template instructions (<http://www.nde.state.ne.us/nssrs/Documents.htm>).

Staff Templates due September 15 (and revisions accepted through October 31):

- Staff
- Staff Assignment

NOTE: The Staff Snapshot will not be collected in 2008-2009, but will be collected again in 2009-2010.

REMINDER: Prior to submitting the Student template, districts must upload file to the Uniq-ID system to obtain NDE Student ID's for new students and update information for existing students, such as grade and school year.

Student Templates due October 15 (and revisions accepted through October 31) include:

- Student
- Student Snapshot (2008-10-01)
- School Enrollment
  - 2007-2008 Completers (Enrollment Date = '2008-06-30')
  - 2007-2008 Dropouts (Enrollment Date = '2008-06-30')
  - 2008-2009 enrollment activity (Still Enrolled, Transfer-in, Transfer-out, etc.)
- Special Education Fact (replaces SESIS)
- Programs Fact: Early Childhood
- Signed assurance for Fall Membership

Templates due December 15, 2008, are Student, School Enrollment, Staff and Staff Assignment.

**Date:** 10/8/2008

**Time:** 9:00 a.m. - 3:30 p.m.

**Site:** ESU #9 DL

**Presenter/Facilitator(s):**

Matt Heusman, NDE, and Lois  
Hafer

Registration Deadline: 9/24/2008

Questions: Lois Hafer - [lhafer@esu9.org](mailto:lhafer@esu9.org)

**No Cost**



Register Online at <http://esu9.org>  
On-Line Registration